

Delivery of Bulk Material: Buyer Submittal Checklist

- **Scope of Work**
- **S/RIDs Clauses**
- **OSR 1-183**
- **OSR 1-126 (if Medium or High hazard work)**
- **Speed Chart**
- **STR (name)**

Delivery of Bulk Material: Subcontractor Submittal Checklist

1. Worker Protection Plan

The seller must submit a Worker Protection Plan, or on their Letterhead demonstrate, specific safety elements listed in the General Terms and Conditions for Commercial Products and Services. Complete sections I and II below to ensure minimum requirements are met.

Section I:

Subcontractor Name:	
RFP/Proposal:	
SRS Buyer:	
Subcontract Technical Representative (STR):	
*Point of Contact (POC):	
Licensed Medical Provider: <i>Note: Select from provided list or type name of other</i>	

***Point of Contact:** An individual that will be responsible for addressing injuries/incidents or safety issues that may arise.

Section II:

Required Safety Elements	Check if addressed
All drivers have been informed of the safety requirements including expectations and controls to ensure compliance.	
Unloading procedures that address specific precautions and personal protective equipment including eye, foot, head, hand, face, and hearing protection.	
Fitness for Duty policy that addresses driver's health, substance abuse and the ability to perform assigned tasks free of impairments.	
Protocol for fall protection, prevention, and precautions while climbing/working from a ladder or on elevated surfaces.	
Protocol for proper lifting techniques that address how to lift safely to avoid injury.	
Heat stress protocol that addresses signs/symptoms of heat-related illnesses and prevention.	
Incident/injury protocol that address reporting to the Company Subcontract Technical Representative (STR)/End User, preserving the scene, follow-up, and medical treatment when appropriate and participating in the investigation when requested.	
Authority of drivers/employees to call a Time Out/Stop Work.	
Hazardous communications include Safety Data Sheets (SDS) for each chemical, methods, and training used to inform employees of hazards and precautionary methods.	
Motor vehicle/related equipment (i.e., forklift) safety to include vehicle maintenance, before use inspections, safe operation, and the use of safety devices such as mirrors, flagman and signals.	

2. Statement of Injuries/Incidents (if applicable)

Include a summary of all injuries/incidents involving similar delivery tasks over the last three years to include a brief description and corrective action plan to prevent reoccurrence.

3. Onsite Safety and Health Staffing (if applicable)

The seller shall designate safety and industrial hygiene representation, as specified in the subcontract. Reference OSR 1-126 (Subcontract Field Conditions) to determine if your subcontract requires safety and/or industrial hygiene staff.

- Please note a resume must be submitted for each proposed individual to demonstrate they meet the minimum qualifications.

Safety	
<i>Note: Select which level of representation applies to your contract.</i>	
Name	
Job Title	

Industrial Hygiene	
<i>Note: Select which level of representation applies to your contract.</i>	
Name	
Job Title	

4. Third Party Carrier (if applicable)

Definition: Third party carrier is defined as a vehicle not owned by the Seller and is subcontracted by the seller to another entity for the delivery of the Seller's product.

A. If the seller intends to use a third party carrier, for the delivery of their material to SRS, to a location other than 731-1N and the delivery has been determined to be manual by SRS safety, the seller shall confirm the requirements as defined in Article 9B.

The seller may use the following template to provide the required information:

- We (Seller) understand that driver safety, employee safety and the use of safe equipment remains top priority at the Savannah River Site (SRS). As such, any carrier(s) that the Seller uses must share the same management values.
- We confirm that flow down of safety requirements identified in the General Terms and Conditions for Commercial Products and Services have been communicated and implemented by the selected carrier. A review of (third party carrier's name) safety performance indicates they (have or have not had) a serious/non-compliance/incident cited by the DOT/FMCSA in the past three years based on the local or regional performance. As a result of this review we are satisfied with (third party's name) safety performance.

Some examples of serious/non-compliance are:

- Fatalities
- Crashes – where driver and/or company are cited
- Faulty equipment such as leaks or poor vehicle maintenance

B. Attach a copy of the third party carrier's unloading plan/procedure that identifies the hazards, precautions and required personal protective equipment.